

## CCRID Leadership Meeting Minutes January 31, 2010

Attendees: Erin, Pam, Shannon, Suzanne, Renee, Amanda, Bobbi

- I. Call to Order: 2:15
- II. Approval of Agenda Items: Approved with changes
- III. Approval of Minutes from early January meeting: Approved
- IV. Board Reports:
  - a. President:
    - i. Regional Conference Early Bird registration deadline has been extended to Feb 28<sup>th</sup>.
    - ii. President suite is still up for a bonus drawing for people who are early bird registrars.
  - b. Vice-President:
    - i. Sabrina Strickland had her baby and we need to send her a card. Suzanne will notify Kaitlin.
    - ii. Chantel did an excellent job presenting the Discourse mapping workshop.
  - c. Treasurer:
    - i. As of Dec 31, 2009 we had \$8,273. We have 2 checks from RegOnline to deposit. \$480 needs to be deposited from the last workshop.
    - ii. Post Office Box is payment is due.
      1. Pam moves to pay the dues for the post office box. 2<sup>nd</sup>, approved.
    - iii. We got a membership form with a check in the mail. Erin and Amanda will contact her and walk her through the online registration. Nikki will deposit the check.
    - iv. Had a member get married and has requested a new card with the name change. Erin will find out how to change the info in the membership database.
  - d. Secretary: No report
- V. Committee Reports:
  - a. Fundraising: No report

- b. Hospitality:
  - 1. No report
  
- c. Membership:
  - i. At the Discourse Mapping workshop on Jan 22 we had 29 people in attendance: 6 Board Members and 2 Committee Chairs, 12 members, 9 non-members. We also had 2 new people sign up for membership.
  - ii. Chantel had great reviews.
  - iii. We need to work on advertising what the workshop is about prior to the workshop.
  - iv. Suggestion from one attendee is to have a mini workshop every month. With our man power it is not feasible.
  - v. We need to advertise more when the membership dues are due to try to get more members.
    - 1. Send out a flier in the newsletter for a reminder when the membership year expires.
    - 2. We need to have a flier at the next workshop as well as a reminder.
    - 3. Have a membership campaign event during the summer like a Terp Time or a different kind of event.
      - a. If they renew their membership they can win a key chain or some kind of prize.
  - vi. Discussion about the membership cards being paid came up again. Kathy would rather not wait for a minimum order. We may do a reimbursement to Kathy.
  
- d. Publications:
  - i. Erin has not received the news letter articles.
    - 1. No one can get a hold of DS. We will scratch DS's article and Erin will write her article instead.
  - ii. We need 4 letters to go out to apply for the 'Silver Scribe'.
  - iii. We are not going to pursue the DI topic.
  - iv. Should we print this newsletter or just email? We should go ahead and print it.
    - 1. Pam moves to print the newsletter and pay for postage. 2<sup>nd</sup>, approved.
  - v. Terp Time topic for April 10<sup>th</sup> will be practice reflecting "The Eyes Have It!" workshop. Suz will lead it.
  - vi. Kathy will write an article about the 4 ways to earn CEUs.
  
- e. Website:
  - i. Fliers are loaded and able to be clicked on and viewed.
  - ii. Registration for the Eyes Have It is up and running through RegOnline.

- iii. Minutes are posted
- iv. Calendar is updated
- v. Need: prices and info. for: Message equivalence, updated newsletter, kick-off info and pricing.
- vi. Christy will post the info that Kathy writes in her article about 4 ways how to get CEUs on the website and provide links to RID's information.

f. PDC:

- i. May 1<sup>st</sup>: \$55/\$75 for cost.
  - 1. We will have something enticing at the workshop because we are saving money by having local presenters.
  - 2. We will also use the cost we accrue to be able to have a more stable price for our workshops and have a more expensive presenters in the future to offset the price.
  - 3. Pam will contact a friend about sack lunches. She will call Suz to let her know the outcome. If it does not work out, Suz will call Lisa.

ii. Kickoff:

- 1. Asian themed food.
  - a. Pursue different options: Panda Express, Costco food with Leaders cooking.
  - b. Ask Lisa to find donations.
  - c. Bobbi will talk to Gloria about coordinating the kickoff dinner.
  - d. Bobbi will contact Lisa about the donations for the dinner.
  - e. Bobbi will break down the costs for the dinner and workshop so we can come up with a ticket price.
  - f. Christy will put a "Save the Date" on the website and we can add details later.
- iii. Bobbi will tell DS and Paul that CCRID has decided not to pursue the Designated Interpreter workshop.
- iv. Pam moves to set a cap for airfare David Evans \$550 and a cap for \$750 for Austin Andrews. 2<sup>ND</sup>, approved.
- v. Pam moves that we give Ross a \$10 GC and a Thank you card. 2<sup>nd</sup>, approved.

- 1. Suzanne will notify Kaitlin.

VI. Unfinished Business

- a. iPhone Application: will be postponed until Lisa can present the concept.

VII. New Business

- a. Rosemary got an email from Jorie Baltz (who lives in Turlock). She is looking for some people from northern areas to meet with her that want to work together to study for the NIC performance exam. She is happy to have anyone contact her via email to figure out a plan.
  - i. Will post a note in the article to contact Kaye if you would like to attend a NIC study group in Turlock and will also have a workshop soon. Will contact Kaye first to be approved.

VIII. Announcements from the Deaf and Interpreting Communities

- a. Shannon Simonelli is a local LCA test admin for the EIPA. Is on a waiting list for the fall.

IX. Adjournment: 4:03

Next meeting: March 7th